

Shrewsbury Public Library
Trustees' Meeting
September 28, 2004

Chairman George Strom called the September 28th meeting of the Shrewsbury Public Library Board of Trustees to order at 7:30 pm.

Trustees Present: Joan Barry
Alice Canty
Barbara Carpenter
Carol Cullen
Carl Larson
Kevin McKenna
Rosemary Rennie
Fran Whitney

Library director, Bonnie O'Brien attended.

Approve Minutes of Previous Meeting
Motion to approve minutes – Carol Cullen
Second- Joan Barry
All in favor

Reading of Correspondence

Bonnie made note of a letter from the Town Manager in response to a letter from Chairman Strom.

She also included information on the joint Trustees and Friends annual conference for trustees.

Monthly Reports of the Library Director

Motion to accept the Monthly reports of the Library Director- Fran Whitney
Second- Carol Cullen
All in favor

Reports of Committees

Building- Bonnie reported that the process of repairing the roof had been started with going out for bid. New windows for the Howe Section of the Library are being taken care

of. The carpet had been cleaned. The ceiling in the shed is falling down creating a problem for the storage of needed equipment. The rebuilding of the quilt case is still being looked into.

Outreach- We continue to receive letters thanking the Trustees for providing this service. All elementary school second grades were visited during the month. The possibility of going to all first grades in the spring is being looked into.

Policy & Personnel Committee- Bonnie submitted information on Nancy Bassett who will begin work next Monday as a Library Assistant, Children's Services.

Trust/Financial – Moved to accept the monies given by Welcome Wagon of Shrewsbury and added to the Shrewsbury Library Memorial Gift Account (Chapter 44, Section 54, Mass. General Laws, as amended)- George Strom
All in favor

Bonnie reported that the money from Ethel Solberg would be used for materials when it is cleared by the estate.

Unfinished Business

Sunday Hours- Motion to be fund Sundays hours for 31 Sundays this year using State Aid- Alice Canty
Second- Carl Larson
Passed by a Five (5) to four (4) vote.

Long Range Planning/Planning for Results- motion to approve the plan- Carl Larson
Second- Fran Whitney
All in favor

Building Program- Motion to approve the building Program- Kevin McKenna
Second- Carol Cullen
All in favor

Architect for Schematic Drawings- Motion to authorize sub committee (George Strom, Carl Larson, and Fran Whitney) to interview and hire a project manager and Architect for Schematic Drawings- Rosemary Rennie

Second- Carol Cullen
All in favor

Library Director Search committee- Motion to go into executive session to discuss possible candidates for the position of Director- Kevin McKenna

Second- Fran Whitney

Vote- Alice yes Carl yes, Rosemary yes, George yes, Carol yes, Fran yes, Joan yeas, Barbara yes, Kevin yes.

Motion to return to regular session- Carol Cullen

Second- Fran Whitney

All in favor

New business

Acting director- Motion to appoint George Brown as acting director effective October 1, 2004- Rosemary Rennie

Second- Carol Cullen

All in favor

Hours for November 24th- Motion to close the Library at 5:00 pm on the 24th of November- Kevin McKenna

Second- Joan Barry

All in favor.

Carol Cullen asked that we all give a strong Thank you to Bonnie as this is her last Trustees meeting before she retires. All the trustees wish her well in the future.

Motion to adjourn- Carol Cullen

Second- Fran Whitney

All in favor

Meeting adjourned at 9:10 pm
Submitted by Barbara Carpenter

